

**Ministry of Regional Development of Poland**  
**The National Focal Point for the EEA Financial Mechanism**  
**and the Norwegian Financial Mechanism**

**announces a call for proposals**  
**for the submission of applications**  
**for individual projects and programmes**  
**within the framework of**  
**the European Economic Area Financial Mechanism**  
**and the Norwegian Financial Mechanism.**

The total amount available for call for proposals is **EUR 176 895 000\***

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**The following applicants are eligible:**

All public and private sector bodies and non-governmental organisations (NGOs) constituted as legal entities in Poland and operating in the public interest - e.g. national, regional and local authorities, education/research institutions, environmental and branch bodies, social organisations and Public-Private Partnerships.

**The following rules of the grant rate ceilings shall apply:<sup>1</sup>**

The grant rate shall not exceed 60% of the project total eligible costs. The exceptions are the following:

- a) individual projects and programmes, of which 15% or more of the project costs are co-financed by central, regional or local budget allocations. In this case the EEA Financial Mechanism and the Norwegian Financial Mechanism may provide a grant in the amount not exceeding 85% of total eligible costs.
- b) individual projects and programmes submitted by non-governmental organisations (NGOs) for which the maximum grant assistance may amount to 85% of total eligible costs or more, but in no case exceed 90% of total eligible costs, provided the project within one of the priority areas covered by both the EEA Financial Mechanism and the Norwegian Financial Mechanism.

To prepare a project budget a fixed exchange rate for Polish Zloty (PLN) and euro should be used: EUR 1 = 3,9362 PLN.

Applications shall be submitted in person, by courier or sent by post **beginning from 2 January 2007 until close of business on 16 April 2007 at 3 p.m.** In case an application is forwarded by post, the date of receipt is binding.

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Applications shall be submitted within the framework of the priority sectors listed below to the following institutions (This is the last call for three priority areas within the EEA Financial Mechanism and Norwegian Financial Mechanism 2004-2009):

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\* The total amount includes the allocations for individual priority areas and a reserve amount of EUR 6 150 000 to be allocated after the conclusion of this call for proposals

<sup>1</sup> More information on co-financing rates in the Co-financing Guide at:  
[www.eeagrants.org/downloads/Guidelines/Co-fin\\_guide.pdf](http://www.eeagrants.org/downloads/Guidelines/Co-fin_guide.pdf)

**Protection of the environment, including the human environment, through, inter alia, reduction of pollution and promotion of renewable energy (excluding projects concerning thermo-insulation works in public utility buildings, for which the last call took place in 2005)**

The available grant assistance amounts to **EUR 34 170 000**.

This is the last call for this priority area within the EEA Financial Mechanism and Norwegian Financial Mechanism 2004-2009.

**Promotion of sustainable development through improved resources use and management**

The available grant assistance amounts to **EUR 2 400 000**

**Protection of the environment, with particular emphasis on strengthening the administrative capacity to implement acquis relevant to investment projects**

The available grant assistance amounts to **EUR 4 820 000**

The list of relevant supporting documents, which shall be attached to the application, is available on [www.nfosigw.gov.pl](http://www.nfosigw.gov.pl), [www.mos.gov.pl/mfeog](http://www.mos.gov.pl/mfeog), and on [www.eeagrants.pl](http://www.eeagrants.pl).

Address for submission of applications:

Ministerstwo Środowiska, Departament Funduszy Ekologicznych, ul. Wawelska 52/54, 00-920 Warszawa. Office opening hours for submitting applications in person: 9 a.m.- 3 p.m.

Contact:

Ministry of Environment:

Marta Jankowska, Grażyna Sztandera (tel: +48 22 57 92 779, e-mail:

[marta.jankowska@mos.gov.pl](mailto:marta.jankowska@mos.gov.pl), [grazyna.sztandera@mos.gov.pl](mailto:grazyna.sztandera@mos.gov.pl)),

Elżbieta Pietraszko (tel. + 48 22 57 92 213, e-mail: [elzbieta.pietraszko@mos.gov.pl](mailto:elzbieta.pietraszko@mos.gov.pl))

Fax: + 48 22 57 92 529.

Additional e-mail: [mfeog@mos.gov.pl](mailto:mfeog@mos.gov.pl)

Narodowy Fundusz Ochrony Środowiska i Gospodarki Wodnej

Anna Przeniosło (tel: + 48 22 459 04 30, e-mail: [A.Przenioslo@nfosigw.gov.pl](mailto:A.Przenioslo@nfosigw.gov.pl)),

Anita Kurek (tel. + 48 22 459 03 73, e-mail: [A.Kurek@nfosigw.gov.pl](mailto:A.Kurek@nfosigw.gov.pl)),

Sylwia Makulec-Staszewska (tel. + 48 22 459 01 07, e-mail: [S.Makulec@nfosigw.gov.pl](mailto:S.Makulec@nfosigw.gov.pl)).

Fax : + 48 22 459 06 21.

Additional e-mail: [mfeog@nfosigw.gov.pl](mailto:mfeog@nfosigw.gov.pl).

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**Conservation of European cultural heritage, including public transport, and urban renewal**

The available grant assistance amounts to **EUR 42 010 000**.

This is the last call for this priority area within the EEA Financial Mechanism and Norwegian Financial Mechanism 2004-2009.

The list of relevant supporting documents, which shall be attached to the application, is available on [www.mkidn.gov.pl/eog](http://www.mkidn.gov.pl/eog) and on [www.eeagrants.pl](http://www.eeagrants.pl)

Address for submission of applications:

Ministerstwo Kultury i Dziedzictwa Narodowego, Departament Strategii Kultury i Spraw Europejskich, ul. Krakowskie Przedmieście 15/17, 00-071 Warszawa, room no. 117 (9 a.m.- 3 p.m.).

Contact:

Monika Żylarska (tel: + 48 22 421 03 18, e-mail: [mzylarska@mkidn.gov.pl](mailto:mzylarska@mkidn.gov.pl)),  
Monika Ptaszek (tel: + 48 22 421 03 32, e-mail: [mptaszek@mkidn.gov.pl](mailto:mptaszek@mkidn.gov.pl)),  
Dorota Jarczewska (tel: + 48 22 421 02 71, e-mail: [djarczewska@mkidn.gov.pl](mailto:djarczewska@mkidn.gov.pl)),  
Magdalena Czarkowska (tel: + 48 22 421 02 72, e-mail: [mczarkowska@mkidn.gov.pl](mailto:mczarkowska@mkidn.gov.pl)),  
Marcin Skrycki (tel: + 48 22 421 05 23, e-mail: [mskrycki@mkidn.gov.pl](mailto:mskrycki@mkidn.gov.pl)),  
Piotr Giemza (tel: + 48 22 421 01 05, e-mail: [pgiemza@mkidn.gov.pl](mailto:pgiemza@mkidn.gov.pl)).

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## **Human resource development through, inter alia, promotion of education and training, strengthening of administrative or public service capacities of local government or its institutions as well as the democratic processes, which support it**

The available grant assistance amounts to **EUR 8 885 000**.

The list of relevant supporting documents, which shall be attached to the application, is available on [www.ukie.gov.pl](http://www.ukie.gov.pl) and on [www.eeagrants.pl](http://www.eeagrants.pl)

Address for submission of applications:

Applications shall be sent by post to Urząd Komitetu Integracji Europejskiej, Departament Programów Rozwoju Instytucjonalnego, Al. J.Ch. Szucha 23, 00-580 Warszawa or submitted in person to Urząd Komitetu Integracji Europejskiej, Departament Programów Rozwoju Instytucjonalnego, ul. Bagatela 14, 00-585 Warszawa, room no 513 (9 a.m.- 3 p.m.)

Contact:

Małgorzata Tyszkiewicz  
(tel: + 48 22 455 54 98, e-mail: [malgorzata\\_tyszkiewicz@mail.ukie.gov.pl](mailto:malgorzata_tyszkiewicz@mail.ukie.gov.pl)),  
Rafał Piotr Dziadosz (tel: + 48 22 455 54 78, e-mail: [rafal\\_dziadosz@mail.ukie.gov.pl](mailto:rafal_dziadosz@mail.ukie.gov.pl)).

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## **Health and childcare**

The available grant assistance amounts to **EUR 12 680 000**.

The list of relevant supporting documents, which shall be attached to the application, is available on [www.mz.gov.pl](http://www.mz.gov.pl), [www.bpz.gov.pl](http://www.bpz.gov.pl) (section WSPÓŁPRACA Z EOG) and on [www.eeagrants.pl](http://www.eeagrants.pl)

Address for submission of applications:

Biuro do Spraw Zagranicznych Programów Pomocy w Ochronie Zdrowia, Al. Jerozolimskie 155, 02 – 326 Warszawa, room no 111 (9 a.m.- 3 p.m.).

Contact:

Krystyna Drogoń (tel. 0 22 659 85 01, e-mail: [k.drogon@bpz.gov.pl](mailto:k.drogon@bpz.gov.pl)),  
Joanna Sienkiewicz (tel. 0 22 658 10 88, e-mail: [joanna.sienkiewicz@bpz.gov.pl](mailto:joanna.sienkiewicz@bpz.gov.pl)),  
Norbert Matusiak (tel. 0 22 658 14 58, e-mail: [norbert.matusiak@bpz.gov.pl](mailto:norbert.matusiak@bpz.gov.pl)).

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## **Academic research**

The available grant assistance amounts to **EUR 12 200 000**.

This is the last call for this priority area within the EEA Financial Mechanism and Norwegian Financial Mechanism 2004-2009.

The list of relevant supporting documents, which shall be attached to the application, is available on [www.mnisw.gov.pl](http://www.mnisw.gov.pl) (section: NAUKA/ FINANSOWANIE POZABUDŻETOWE / MECHANIZMY FINANSOWE) and on [www.eeagrants.pl](http://www.eeagrants.pl)

It is recommended to submit also an English version of the application, however it is not any formal requirement at this stage.

### Address for submission of applications:

Ministerstwo Nauki i Szkolnictwa Wyższego, Departament Badań Naukowych, ul. Wspólna 1/3, 00-529 Warszawa 53, room no 439 (9 am.-3 p.m.).

### Contact:

Jacek Mazur (tel. + 48 22 628 57 85, e-mail: [jmazur@mnisw.gov.pl](mailto:jmazur@mnisw.gov.pl))

Magdalena Boczek (tel. + 48 22 529 24 77, e-mail: [magdalena.boczek@mnisw.gov.pl](mailto:magdalena.boczek@mnisw.gov.pl)).

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## **Implementation of Schengen acquis, support of National Schengen Action Plans, as well as strengthening the judiciary**

The available grant assistance amounts to **EUR 45 380 000**.

The list of relevant supporting documents, which shall be attached to the application, is available on [www.mswia.gov.pl](http://www.mswia.gov.pl) and on [www.eeagrants.pl](http://www.eeagrants.pl)

### Address for submission of applications:

Władza Wdrażająca Program Współpracy Przygranicznej PHARE, ul. Wspólna 2/4, 00-926 Warszawa, room no 4117 (9 a.m.-3 p.m.)

### Contact:

Radosław Frączek (tel: + 48 22 601 15 21, e-mail: [fraczek.r@mswia.gov.pl](mailto:fraczek.r@mswia.gov.pl)),

Katarzyna Pruszyńska (tel: + 48 22 601 17 72, e-mail: [pruszynska.k@mswia.gov.pl](mailto:pruszynska.k@mswia.gov.pl)).

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## **Regional policy and cross-border activities**

The available grant assistance amounts to **EUR 7 650 000**.

The list of relevant supporting documents, which shall be attached to the application, is available on [www.eeagrants.pl](http://www.eeagrants.pl)

### Address for submission of applications:

Ministerstwo Rozwoju Regionalnego, Departament Programów Pomocowych i Pomocy Technicznej, ul. Wspólna 2/4, 00-926 Warszawa,  
Registry office opening hours for submitting applications in person: 9 a.m.- 3 p.m.

### Contact:

Anna Włodarczak (tel. + 48 22 461 33 29, e-mail: [anna.wlodarczak@mrr.gov.pl](mailto:anna.wlodarczak@mrr.gov.pl)),

Marta Krępska (tel. + 48 22 461 33 33, e-mail: [marta.krepska@mrr.gov.pl](mailto:marta.krepska@mrr.gov.pl)),

Magdalena Iwaniecka-Łabędź

(tel. + 48 22 461 33 30, e-mail: [magdalena.iwaniecka@mrr.gov.pl](mailto:magdalena.iwaniecka@mrr.gov.pl)).

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## **Technical assistance relating to implementation of *acquis communautaire***

The available grant assistance amounts to **EUR 550 000**.

The list of relevant supporting documents, which shall be attached to the application, is available on [www.ukie.gov.pl](http://www.ukie.gov.pl) and on [www.eeagrants.pl](http://www.eeagrants.pl)

### Address for submission of applications:

Applications shall be sent by post to Urząd Komitetu Integracji Europejskiej, Departament Obsługi Narodowego Koordynatora Pomocy, Al. J.Ch. Szucha 23, 00-580 Warszawa or submitted in person to the office of Departament Obsługi Narodowego Koordynatora Pomocy, ul. Bagatela 14, 00-585 Warszawa, room no 515 (9 a.m.- 3 p.m.)

### Contact:

Wojciech Korobowicz (tel: + 48 22 455 55 24, e-mail: [wojciech\\_korobowicz@mail.ukie.gov.pl](mailto:wojciech_korobowicz@mail.ukie.gov.pl)),  
Barbara Mrówka (tel: + 48 22 455 52 24, e-mail: [barbara\\_mrowka@mail.ukie.gov.pl](mailto:barbara_mrowka@mail.ukie.gov.pl)).

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A detailed description of all the priority sectors is available in *The Operational Programme for the use of financial resources under the EEA Financial Mechanism and the Norwegian Financial Mechanism, updated on 14 November 2006* and in Annex B to the memoranda of understanding for the EEA Financial Mechanism and the Norwegian Financial Mechanism. The documents can be downloaded from [www.eeagrants.pl](http://www.eeagrants.pl)

### **Procedure for submission of applications -formal requirements:**

1. The applicant shall fill in an application form in accordance with *The application form user guide*- version no 3 of 14 July 2006. The application form and *The application form user guide* are available on [www.eeagrants.pl](http://www.eeagrants.pl)
2. Supporting documents which are relevant to the priority sector and type of project shall be attached to the application. The lists of supporting documents can be downloaded from above mentioned websites of the relevant institutions.
3. The application shall be submitted in Polish in 3 hard copies, originally signed by the applicant (Within Academic research priority it is recommended to submit also an English version of a project).
4. The application shall be forwarded also in 3 copies in electronic format (CD-ROMs), which shall be identical to the hard copy.
5. The applicant shall enclose a filled questionnaire, containing the most important details of the applicant and the project. The questionnaire can be downloaded from [www.eeagrants.pl](http://www.eeagrants.pl)
6. An envelope shall be marked "EEA & Norwegian Financial Mechanisms application – call for proposals 2007".

The description of management and implementation system of EEA Financial Mechanism and Norwegian Financial Mechanism in Poland, updated guidelines, application form and related documents can be downloaded from [www.eeagrants.pl](http://www.eeagrants.pl)

More information about the EEA Financial Mechanism and Norwegian Financial Mechanism as well as all documentation regarding the application process (such as the application form, user guide, examples of indicators as well as the Rules and Procedures, guidelines and guides) are also available on the website of the Financial Mechanism Office [www.eeagrants.org](http://www.eeagrants.org)

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**The National Focal Point for the EEA Financial Mechanism and Norwegian Financial Mechanism in Poland:**

Ministerstwo Rozwoju Regionalnego

Departament Programów Pomocowych i Pomocy Technicznej

Tel.: + 48 22 461 39 18, + 48 22 461 33 17

Fax: + 48 22 461 33 21

E-mail: [eog@mrr.gov.pl](mailto:eog@mrr.gov.pl)