*Attachment 2 to the Rules of Procedure of the open call for proposals*

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| |  |  | | --- | --- | | Project Outline no. |  | | (To be filled in by MIiR) | | |

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Project Outline

**“Local Development” Programme**

under the European Economic Area Financial Mechanism and the Norwegian Financial Mechanism 2014-2021

The call organised by

the Ministry of Investment and Economic Development

the Department for Assistance Programmes

(Submission date - to be filled in by MIiR)

1. Applicant’s data
   1. Full name of the Applicant

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* 1. Applicant’s address for correspondence

|  |  |
| --- | --- |
| Street |  |
| Number of house/flat |  |
| Postal code |  |
| Town/city |  |
| Voivodeship |  |
| Phone number |  |
| Fax |  |

* 1. Contact person[[1]](#footnote-1)

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| --- | --- |
| Name and surname |  |
| Function |  |
| Phone number |  |
| e-mail |  |

1. Concept of the project
   1. Project title

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* 1. Scale of negative phenomena and diagnosis of problems and development potentials of the town

*It will be verified whether the town-applicant is on the list of 122 towns losing social and economic functions (the list developed for the purposes of SRD) referring to an unfavourable social and economic situation of the town.*

*The Applicant should address problems and unfavourable situations in the town referred to in Point 5.1 and 5.4 of the Rules of Procedure of the open call for proposals and possibly other development challenges specific for a given town. To this aim it should rely on quantitative and qualitative data, giving the sources of information (e.g. a link to an adequate Internet website, a document).*

*In order to choose an appropriate direction of preparing a diagnosis and next designing activities, it is recommended to use the tool developed by the Association of Polish Cities as a starting point for the applicant’s problem analysis and carrying out a comparative analysis of a situation in a given town against the backdrop of similar towns.*

*Links between identified problems and their significant impact on the town development must be established.*

(limit: no more than 3,500 characters including spaces)

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II.3 Concept of the town development

*In the light of identified negative phenomena and problems one should point out and justify the project objective(s) and project activities corresponding thereto, which may be elements of the Development Plan and Action Plan (prepared at the next stage of the call). Furthermore, complementarity at the level of objectives and project activities should be provided.*

*The proposed activities should be comprehensive, logic, complete, directly connected with project objectives and respond to identified problems and development challenges.*

*Project activities should concern environmental, social, economic and demographic area at a minimum. Moreover, they should refer to the development policy of the whole town in an integrated and comprehensive manner, provided for the implementation of both non-investment elements and key/priority infrastructure undertakings. Furthermore, activities should concern building of institutional capacities of the town hall and related public entities responsible for particular domains of social and economic life.*

(limit: 6,000 characters including spaces)

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II.4 National partnership

*Please indicate whether a national partnership is planned at this stage the implementation of a project (i.e. assuming the participation of Polish entities). If so, please determine a planned composition of a partnership (minimum by type of entities) and justify it by value added and benefits for the future project.*

(limit: 2,500 characters including spaces)

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* 1. Involvement of the local community

*It is appropriate to propose various techniques and participatory tools as well as activation measures designated to an active involvement of inhabitants and other target groups into the development of the Development Plan and Action Plan for the town. One should indicate in what manner/ by means of which tools inhabitants/local target groups were or will be included into the project implementation process. Furthermore, the selection of the above-mentioned tools must be justified in the context of their greatest efficacy in implementing particular content-related activities arising from these documents as well as the manner of taking into consideration the outcomes of involving the community into the project implementation must be described.*

(limit: 3,000 characters including spaces)

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* 1. Dissemination of best practices

*The general information concerning manners and tools for dissemination of own experience and sharing the knowledge gained during the project implementation with self-governments/non-governmental sector/other relevant stakeholders/inhabitants must be presented. To this aim the proposed educational activities and their external target groups, together with a short justification of their selection should be briefly presented.*

(limit:  2,500 characters including spaces)

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* 1. Accessibility dimension

*Please indicate in what way accessibility standards referred to in Point 8.4 b) of the Rules of Procedure of the open call for proposals and the Accessibility Plus Programme 2018- 2025 (*[*https://www.miir.gov.pl/strony/zadania/dlaczego-dostepnosc/*](https://www.miir.gov.pl/strony/zadania/dlaczego-dostepnosc/)*) will be taken into consideration in the planned activities concerning accessibility referred to in Point 8 of the Rules of Procedure of the open call for proposals. Furthermore, the analysis of a situation in a town must be conducted in order to demonstrate that the above-mentioned activities are justified and reasonable from the viewpoint of needs of particular groups of inhabitants/ users of a town. There should be no doubts whether the outcome(s) of these activities will be accessible for persons with disabilities, being really useful for them. Please indicate the cost of proposed activities in this regard (not exceeding the value up to PLN 100,000).*

(limit: 2,500 characters including spaces)

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* 1. Horizontal issues

The Applicant should briefly demonstrate compliance of planned project activities with general principles stipulated in Article 7 and 8 of the Regulation (EU) of the European Parliament and the Council no. 1303/2013[[2]](#footnote-2) concerning the equality between men and women, non-discrimination based on sex, racial or ethnic origin, religion or belief, disability, age or sexual orientation, in particular positive impact on the implementation of 4R principle (defined in the formal evaluation grid for the project outline).

(limit: 1,000 characters)

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1. Involvement of consultants

*Please indicate whether any consultant was involved in the preparation of the project outline. If so, please indicate names of all consultants involved.*

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Applicant’s declaration

I, the undersigned, being a person authorised to represent the Applicant, hereby declare that:

1. the proposed concept in full falls within the scope of the Applicant’s activity,
2. all given information is compatible with the current legal and actual status,

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| --- | --- | --- |
| **Name and surname** | **Position** | **Signature** |
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*Signatures of persons authorised to represent the Applicant*

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(Date and signature of an applicant)

1. All information concerning this outline and the call will be sent to this person’s contact details. [↑](#footnote-ref-1)
2. Regulation of the European Parliament and of the Council of 17 December 2013 laying down common provisions on the European Regional Development Fund, the European Social Fund, the Cohesion Fund, the European Agricultural Fund for Rural Development and the European Maritime and Fisheries Fund and laying down general provisions on the European Regional Development Fund, the European Social Fund, the Cohesion Fund and the European Maritime and Fisheries Fund and repealing Council Regulation (EC) No 1083/2006. [↑](#footnote-ref-2)